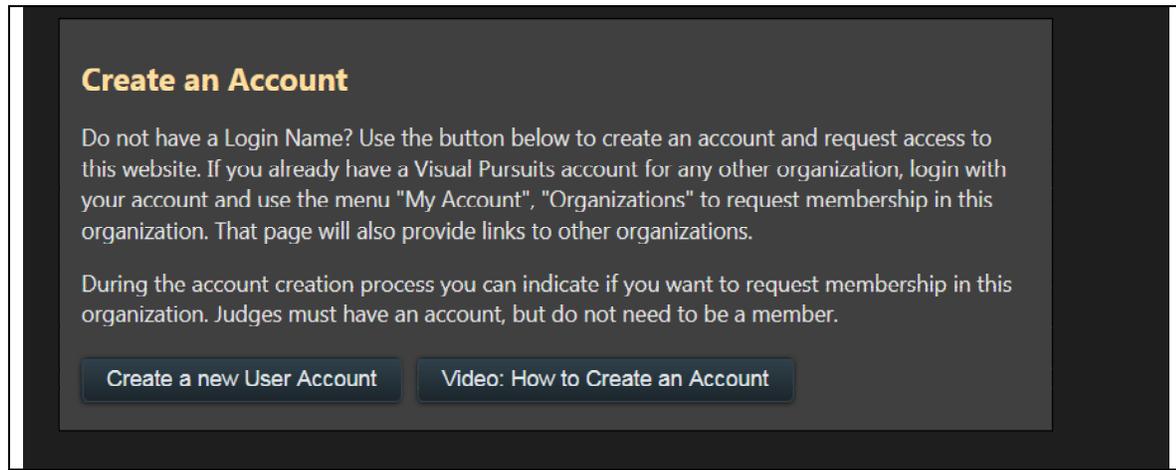
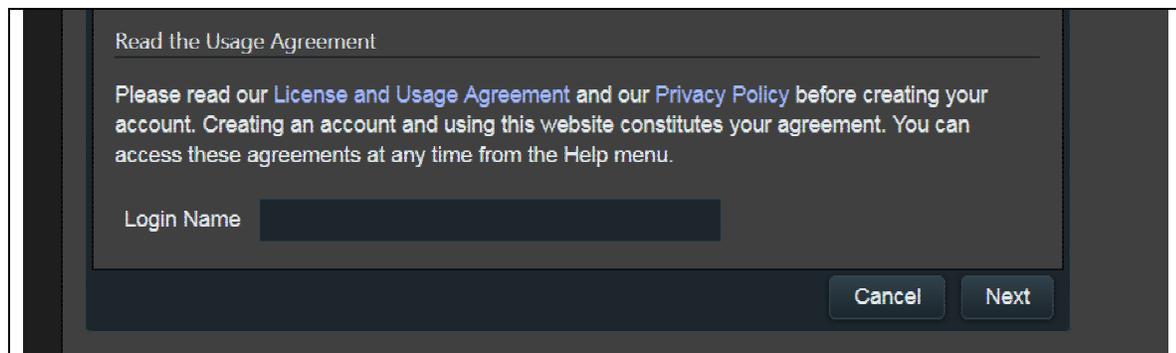


Setting Up an Account on the New PCV Website

On the **Club** menu select **Membership Information**. Scroll down to the bottom section **Create an Account**. You can watch a video about the process. Click on **Create a new User Account**.



You will see the following at the bottom of the screen:



After reading the agreement, enter your choice of Login Name and click **Next**.

You will then need to create a password and a password reset question. (See next screen image.)

Create a Password

Your Login Name and Password will be used when you login to this web site. You should never share any password with anyone, not even a web site administrator. Web site administrators have the ability to reset your account to a random password if necessary.

Your password must be at least 7 characters long. It should contain a mixture of alphabetic and numeric characters and should not contain any real words. Punctuation characters are allowed and encouraged. The most secure and easily remembered passwords will use the first letters of each word in a phrase, while inserting numeric or punctuation characters in meaningful locations.

Login Name	<input type="text" value="joe_cool"/>
Password (Required)	<input type="password"/>
Confirm Password	<input type="password"/>
Password Reset Question (Required)	<p>This is used if you forget your password and you request to have your password reset. When you reset you password, a new randomly generated password is e-mailed to you. Examples: Mother's maiden name; pet's name, birthplace.</p> <input type="text"/>
Password Reset Answer (Required)	<p>Your Password Reset Answer is not case sensitive.</p> <input type="text"/>

Cancel

Next

Click **Next**. You will then see the screen shown on the next page.

Fill in your first and last name, your greeting name and e-mail address. Your telephone number is optional. Do not fill in **Member Id**.

Request **Full Membership**. (You will be able to create a personal image library and display a gallery of your photos on the website with this status.)

At the bottom leave the **Administration** box checked.

Click **Create Account**. A Web Administrator will be notified of your request. Assuming you have paid your dues to Roy, you will be accepted shortly as a member.

Personal Information

This information is used by your organization to identify you and to send you notices and other communications you authorize.

First Name (Required)	<input type="text"/>
Last Name (Required)	<input type="text"/>
Name Suffix	<input type="text"/>
Nickname or Greeting Name	<p>This is a nickname for your first name. This might be used in addressing correspondence to you.</p> <input type="text"/>
Gender	[Not specified] ▼
E-Mail Address	<p>It is highly recommended that you enter an e-mail address so you can receive communications from your organization. This also helps to prevent the creation of duplicate accounts and allows passwords to be reset. You cannot enter an e-mail address that is used by another account so if you share an e-mail account with another person only one of you can enter an e-mail address. You cannot share login accounts.</p> <p>Free e-mail accounts are available at gmail.com, yahoo.com, and hotmail.com. You can even forward mail from these accounts to another e-mail account. If you refuse to have your own e-mail account please leave the e-mail address field blank.</p> <input type="text"/>
Confirm E-Mail	<input type="text"/>
Phone Number	<input type="text"/>
Alternate Phone Number	<input type="text"/>
Honors	<input type="text"/>
Comments	<input type="text"/>
Member Id	<p>If your organization maintains its own external member list and you have been assigned a member number, please enter that number below. Your number will be verified so that access to this website can be immediately granted.</p> <input type="text"/>
Request membership	<p>Indicate the type of membership desired. A guest account may be needed if you will be a judge or wish to attend a public event.</p> <p><input checked="" type="radio"/> Request Full, Competing Membership</p> <p><input type="radio"/> Request Associate Membership</p> <p><input type="radio"/> Create Guest account</p>
Administration	<input checked="" type="checkbox"/> Allow Administrators to Update Profile

Cancel

Create Account

With a website account you will be able to:

- Create an image library and a personal gallery to display your photographs. You can choose to allow only club members to see your gallery, or you can request to have your gallery made visible to anybody who views the website – the public.
- Submit images from your library to shared galleries created for specific collections such as an exhibition.
- Have your Monthly Challenge images included in Challenge galleries.
- Receive email from the club.
- Access information such as Exhibition Submission Requirements and Application Forms that are only for club members.

Members are encouraged to update their galleries regularly and check the site often to see what other members are working on.

We will be adding new features in the coming months.